



# THE GOOD FIGHT

## BE PREPARED FOR LIFE

## PROGRAM INTERN

### Overview

The focus of this role is to assist with the development, facilitation and evaluation of after school programming for youth 10-18 years old who live in the La Crosse community.

This internship will require regular interaction with youth and families from a variety of diverse backgrounds. Leading workshops and serving as leadership for specific programming designed to enhance soft/hard skill development.

This internship is ideal for college students looking for hands on experience with youth. We are happy to work with interns to meet requirements for course credit.

### Essential Functions

- Help plan, facilitate and evaluate activities for youth.
- Provide support to the coordinator.
- Serve as additional support for volunteer staff.
- Provide safe, enjoyable experience for all program participants.

### Duties and Responsibilities

- Develop relationships and maintain communication with youth, staff and partners.
- Work directly with the Executive Director on administrative tasks.
- Effectively communicate evaluations of current programming and propose new ideas.
- Manage one or both of the following programs:
  1. Carey Guides Workshops
    - Solicit referrals for student participation from community partners
    - Lead 45 minute workshops once a week
    - Evaluation student participation and provide feedback to referring parties
    - Prepare course material and maintain a schedule for relaying course material
  2. "12 Rounds" Program
    - Lead weekly meetings with 5-6 students participating in "12 Rounds"
    - Meet with mentor/tutor staff assigned to student's
    - Track student progress and lead all necessary communications tracking student success

### Requirements and Qualifications

- High school degree or equivalent; must be enrolled in an accredited university/college program to receive credit (if intern is looking to receive university credits)
- Proficient computer skills, including Microsoft Office Suite (Word, PowerPoint and Excel) and/or Google Drive (Word, Presentation, Excel and Calendar)
- Experience working with youth
- Program development and facilitation experience
- Must be at least 18 years of age
- Excellent written and verbal communication skills
- Self-directed and able to work without supervision

### Compensation

Receive university credits or stipend payment from The Good Fight Community Center

- Spring 2019 Credit University Credit not available

Stipend Dates: March 31, June 30, September 30, December 31

- \$1,000 per year/ Stipend paid quarterly (every 3 months)

### Additional Information

Intern site supervisor is the Executive Director of The Good Fight Community Center. Please send resume to Isaiah Thomas, Executive Director at [isaiah@thegoodfight.club](mailto:isaiah@thegoodfight.club).